

Sangamon Valley LEPC

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AGENDA

September 19, 2013

8:30 AM

Sangamon County OEM Building

2801 N. Fifth Street

Springfield, IL 62702

Meeting Called to Order by David Butt, Chairman

Approval of Minutes from Last Meeting (05/16/2013)

Self-introductions

Recognition of LEPC Members

Welcome to Visitors

In Memory of Matt Helms, passed away June 9, 2013

Old Business

Hazardous Material Emergency Planning Grant (FFY2013 and FFY2014)

Report on Emergency Planning Project (FFY2013 and FFY2014)

Tier 2 Reports for Drinking Water and Waste Water Treatment Sites

Possible Hazardous Materials Exercise at Williamsville

New Business

Other Exercises (Planned and Completed)

Red Cross Patient Connection program

United Way 2-1-1 program

IEMA Conference

Other Business Old or New

Meeting dates for balance of fiscal year (3rd Thursday of odd months, July excluded) 11/21/13, 1/16/14, 3/20/14 and 5/15/14

Next regular meeting: November 21, 2013, at the Office of the State Fire Marshal

Motion to adjourn the formal LEPC meeting

Opportunity for the invited public to review our planning documents & ask questions

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MINUTES OF THE SANGAMON VALLEY LEPC MEETING – September 19, 2013

Call to Order - The Chair, David Butt, called the meeting to order at 8:30 am, at the Sangamon County OEM Training Room, 2801 North Fifth Street, Springfield IL. This is the 2013 annual meeting designated specifically for public viewing and receipt of comments on our emergency plans.

There was a quorum with 18 members present: David Butt, Sangamon County OEM; Brian Churchill, St. John's Hospital (SJH); Joe Crowe, Athens - Fancy Prairie Fire Dept.; Glenn Fisher, American Red Cross (ARC); Tracy Garrison, Sangamon County GIS; Larry Graf, Menard County EMS; Deborah Hamrick, Air National Guard (ANG); Stephanie Howard, Memorial Medical Center (MMC); Joe Kloba, Sangamon County 9-1-1; Tim Krell, Sangamon County Board; Pat Metz, City Water Light and Power; Mike Moos, Sherman EMA; Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water/ Waste Water Association; Linda Swartz, Community Member; Laura Valente, ANG; Diana Wade, Sangamon County Department of Public Health (SCDPH); and Linda Wheeland, Springfield-Sangamon County Regional Planning Commission.

Approval of the Minutes - Minutes from the previous LEPC meeting were distributed via e-mail prior to this meeting. A motion was made by Linda Wheeland, seconded by Pat Metz and approved unanimously to accept the minutes from May 16, 2013.

Introductions - Self-introductions were made. Nine visitors were present: Ralph Long, ANG; Colleen Stone, ARC; Kurt Banks, Springfield Police Dept. (SPD); Katrina Schroeder, United Way of Central IL (UWCI); Beth Skeeters, retired past member; and Bob Flemming, Kevin Sledge, Lori Canterbury and Anne Conwill from IL Emergency Management Agency. All were welcomed. The Chair directed the committee's attention to the front of the room where a Memorial Wall was established for Matt Helms, our retired independent planner, who passed away on June 9, 2013. Recollections of Matt were shared by several members. Pat Metz thanked everyone who participated in the Walk to Defeat ALS on June 15 and those who contributed toward the LEPC team. Our goal was to raise \$500 and we exceeded that by 50%. Caps were made for all the LEPC walkers who came out to honor Matt. Pat brought a box with the extra caps for members at the meeting.

Old Business

Hazardous Materials Emergency Planning Grant (HMEP) – The Chair has submitted our grant application for FFY2014 activities. Kevin Sledge is the state's grant administrator. He explained that each LEPC must provide a 20% match for its grant funds. Our application addresses this by the Chair pledging 8% of his payroll cost to the HMEP grant. That equates to 3 hours per week spent working toward our compliance with EPCRA (Emergency Planning and Community Right-to-Know Act). Daily hours will be logged on a tally sheet for reporting and potential audit purposes. Detailed payroll reports will be submitted quarterly.

Report on Emergency Planning Project – Louie Rogers has resigned his position as independent planner. The Chair accepted the resignation on September 17. The service contract with Louie will be allowed to expire. The committee was directed to observe 2 tables stacked with 92 site plans for active facilities in our planning district. EPCRA requires planning for EHS (Extremely Hazardous Substances) stored above a threshold planning quantity. We plan for all EHS storage sites, irrespective of quantity. We also plan for Propane and Bulk Fuel at a terminal, due to the higher risks that these pose. A new planner must be found. The Chair indicated that he would confer with members representing our regulated facilities and fire service while searching for a planner. Mike Moos inquired whether our planning documents could be provided in a more computer friendly form. Anne Conwill explained her new role at the state to focus on planning requirements. Tier 2 Manager software has a planning module that can be used. This is an aspect we could consider if we wanted to change our format.

Tier 2 Reports for Drinking Water and Waste Water Treatment Sites – The Chair told the committee that the last 7 sites to file Tier 2 Reports for Sangamon County were all drinking water or waste water treatment sites. By our count, only the village of Riverton still needs to submit its Tier 2 Report for using Chlorine to treat waste water. In Menard County, the villages of Athens and Greenview still need to submit their Tier 2 Reports for using Chlorine to treat drinking water. The Chair will follow up with Riverton. Joe Crowe and Larry Graf will follow up with Athens and Greenview. Lori Canterbury was recognized for her helpfulness to introduce new filers to the state's Tier 2 Manager software.

Possible Hazardous Materials Exercise at Williamsville – John Brennan, who now participates on the LEPC as an elected official from Williamsville, was not able to attend today. Last spring, his village board president made an inquiry about having an exercise involving Anhydrous Ammonia at the Brandt Consolidated Williamsville plant. If JB gets tasked with pursuing an exercise, our LEPC will join in his efforts.

New Business

Other Exercises (Planned and Completed) – Joe and Larry told the committee that on June 24, they were notified that Growmark's bulk fuel terminal was commencing an unannounced exercise for a release. It included many issues previously discussed at a tabletop exercise (TTX). Diana Wade told of Springfield Fire Dept., SPD and SCDPH participating in the Postal Service's full scale exercise for Anthrax on August 20. The Chair evaluated a TTX for University of Illinois-Springfield and Lincoln Land Community College top administrators of a terrorist campus bombing on July 15. Abraham Lincoln Capital Airport will be holding a full scale exercise for a mass casualty incident (MCI) on October 2. Laura Valente said that the exercise site will be at the ANG's ramp, which poses some security concerns.

Red Cross Patient Connection Program – A topic that has been part of the conversation for both the campus and airport exercises is the Patient Connection program that the ARC is just beginning in downstate Illinois. Glenn Fisher gave an overview of this new program. Both MMC and SJH have executed memoranda of understanding (MOU), which are awaiting ARC signature. The MOU will allow each hospital to share patient information with ARC during an MCI. ARC will open an emergency hotline to field inquiries from the public and reunite families.

United Way 2-1-1 Program – Another program from a community partner was presented by Katrina Schroeder. UWCI has funded the United Way 2-1-1 Information and Referral Service for Sangamon and Menard Counties. PATH Crisis Center at Bloomington operates our call center and has developed a database of over 100 agencies providing health and human service information. One example for 2-1-1's usefulness during disaster recovery, is to direct spontaneous volunteers to use this number for registration of their skills and abilities.

IEMA Conference – The Chair praised the 2013 IEMA Conference for the content that it provided again this year. One break-out session focused on HMEP and gave an opportunity for the Chair to explain our efforts to identify the Chlorine being stored in our planning district. This conference continues to be free and all members should mark their calendars for the Wednesday thru Friday after Labor Day to consider attending all or part of the 2014 IEMA Conference.

Other Business

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, November 21, 2013, at the Office of the State Fire Marshal (OSFM). Other meetings are 1/16/14 and 3/20/14, also at OSFM and 5/15/14 at the Athens City Hall. There being no further business, a motion was made by Mike Moos, seconded by Tracy Garrison and approved unanimously to adjourn the meeting at 10:15 am. The LEPC Chair remained available past noon for the invited public to review planning documents and ask questions. Several visitors at the meeting remained after to view our plans.